

Town of Greenville

MINUTES for Board of Selectmen's Meeting

Wednesday, September 3, 2014 6:30 PM in Town Hall Meeting Room

PLEASE NOTE: THIS MEETING WILL BEGIN AFTER THE 6:00 PM PUBLIC HEARING ON ATV ACCESS ROUTE EXPANSION AND CONTINUATION.

Board members/Staff Present at meeting:

<u>X</u> Selectman Richard Peat (Chair)	<u>X</u> Selectman Bruce Wyman	<u>X</u> Town Manager John Simko
<u>X</u> Selectman Craig Watt (VC)	<u>X</u> Selectman Geno Murray	<u>X</u> PW Foreman Mark Bernier
<u>X</u> Town Clerk Roxanne Lizotte	<u>X</u> Selectman Josh Brown	<u>X</u> Police Chief Jeff Pomerleau

Others: See Public Hearing Attendance Sheet and add Fire Chief Matt St. Laurent.

1. Opening of the Meeting. Chair Richard Peat opened the meeting at 19:12.

2. Minutes of August 20, 2014 Meeting:

Motion made by Geno Murray, seconded by Craig Watt, to approve the meeting minutes as presented. Motion passed by a vote of 5-0.

3. Additions or Deletions to the Agenda:

Motion made by Craig Watt, seconded by Geno Murray, to add two items to the agenda at the recommendation of the Town Manager:

12A. Map Maintenance Agreement.

12B. Update to General Assistance Ordinance.

Motion passed by a vote of 5-0.

4. Public Comment Period:

Janet Chasse of Greenville asked if her request to be added to the Budget Committee would be taken up at a subsequent meeting, and she asked the Town Manager if he had found a way to collect excise tax from aircraft hangared at the Greenville Municipal Airport. Town Manager John Simko replied that the Town is still looking for a feasible means to calculate and then collect aircraft excise tax, and will work with pilot and Selectman Josh Brown and the Town's consultants from Stantec, Inc., to identify best practices for small towns to collect this tax.

5. ATV Access Route Extension and Continuation: The Board of Selectmen has been asked to extend the current ATV Access Route network to include passage through the downtown intersection and also access to Indian Hill via Route 15. This meeting will be pre-empted by a 6:00 PM Public Hearing on this request. The Board of Selectmen may or may not be ready to take action on this request. Similarly, the Board had granted a one-year permission to the Moosehead ATV Club to have an access route pass up Lily Bay and Scammon Roads, and also up Varney, Drew and East Roads (separate votes but still 1-year permission for each). The Board may or may not be prepared to take action on whether to continue this route next year, or not.

Following lengthy discussion at Public Hearing and further discussion by the Board of Selectmen, motion was made by Geno Murray and seconded by Josh Brown to direct Town Manager, Town Clerk and Police Chief to devise one or more referendum questions around these ATV issues for a straw vote at the November 2014 elections. These questions will be brought to the Selectmen for their approval at the September 17, 2014 meeting. Motion passed by a vote of 4-0-1 (Watt abstained).

6. Fire Chief's Report: Fire Chief Matt St. Laurent would like to update the Board of Selectmen on operations and schedule a workshop session when the Board may walk through the Fire Station and discuss planned and necessary improvements.

Fire Chief gave brief update – Board of Selectmen thanked Matt and the rest of the Department for their hard work, and agreed to schedule a walk-through (as a special workshop meeting of the Board of Selectmen) sometime later in the Fall.

7. Phase II Requirements for MicroEnterprise Assistance Grant Awarded to Town of Greenville: Dr. Ken Woodbury, Co-Director of the Piscataquis County Economic Development Council, is administering the MicroEnterprise Grant awarded to the Town of Greenville to assist Northwoods Gourmet Girl. The remaining requirements include some signatures, a public hearing, and a special town meeting vote to accept these funds (notice requirements for the CDBG program precluded inclusion of this article on the recent Special Town Meeting). Also, Ken and also Janet Sawyer from the PCEDC will present an informational meeting for parties interested in applying for this MicroEnterprise Grant or accessing the PCEDC's microloan program. The meeting will be held in the Municipal Building Meeting Hall at 6:00 PM Tuesday, September 30.

Motion made by Geno Murray, seconded by Bruce Wyman, to adopt the Standards of Conduct for the Community Development Block Grant Program, to set a Public Hearing for the Phase II requirements of the 2014 Micro-Enterprise Grant Award for Northwoods Gourmet Girl of Greenville, and to set a Special Town Meeting to accept the \$50,000 in grant funds awarded to the Town for this business' expansion. The Public Hearing will be held at 6:00 PM Wednesday, September 17, 2014 in the Municipal Building Meeting Hall and will be followed at 6:30 PM with a Special Town Meeting to accept these grant funds. The motion passed by a vote of 5-0.

8. FY14-15 Property Tax Mil Rate Selection: The Board of Selectmen will have had a workshop session with the Assessor, Town Clerk and Town Manager at 12:00 PM Wednesday, September 3 to discuss options for mil rate selection. The purpose of this warrant article is to vote to set the mil rate.

Motion made by Craig Watt, seconded by Bruce Wyman, to set the mil rate for FY14-15 at \$14.70 per \$1,000 of property valuation. This is a \$0.40 reduction from the current year's mil rate of \$15.10 and a total of a \$.60 drop since the previous year when the mil rate was \$15.30. The motion passed by a vote of 5-0.

9. Bid Results for 1984 Blanchet Snowblower: Any bids received will be opened at the meeting.

Town Manager John Simko reported that no bids were received for this piece of equipment. Board agreed by consensus to have Town Manager John Simko re-advertise this RFP online for another 30-days and to remove the minimum bid amount of \$2,500 and replace it with an estimated scrap metal value.

10. **PW Truck Replacement:** This item was tabled from the last meeting. PW Foreman Mark Bernier and Town Manager John Simko will present results of recent bid requests and provide a recommendation for how to proceed with replacement of the 2003 Sterling Plow Truck.

Following a lengthy presentation by Town Manager and PW Foreman, motion was made by Bruce Wyman, seconded by Craig Watt, to approve the Manager and Foreman's recommendations to purchase a 2015 Western Star Tandem Axle truck and outfit it with a steel body and plow equipment through HP Fairfield of Skowhegan for a total purchase price of \$159,413. The motion passed by a vote of 5-0.

11. **Workshop Session with Greenville School Committee:** The Chair of the School Committee asked me if the two boards could meet to discuss plans for the coming year and how the Town and School may work better together. Chair of the Board of Selectmen Richard Peat has also suggested that the two boards get together on a regular basis. The School Committee Chair says that 6:00 PM Wednesday, September 10 would work – recommend this workshop session be scheduled accordingly.

Board of Selectmen agreed by consensus to meet with the Greenville School Committee at 6:00 PM Wednesday, September 10, 2014 in the Municipal Building Meeting Hall to discuss how the two boards may better work together. Town Manager John Simko will contact Interim Superintendent of Schools David Morrill to set this up. The meeting will be considered a Board workshop.

12. **Additions to the Agenda:**

12A. Map Maintenance Agreement:

Motion made by Josh Brown, seconded by Geno Murray, to approve and to sign this agreement. Motion passed by a vote of 5-0.

12B. Update to General Assistance Ordinance:

Motion made by Josh Brown, seconded by Craig Watt, to adopt the recommended changes to the existing General Assistance ordinance. Motion passed by a vote of 5-0.

13. **Town Manager's Report:** Written report circulated. No action taken.

14. **What's On Your Mind? - Opportunity for Selectmen to share questions, concerns, ideas or suggestions – informational only.**

Josh Brown: The Town should work to ensure that the new FBO at the airport has all necessary insurances and permits and provisions through the FAA to operate as our FBO. Josh, Jack hart and the Town manager will work on this. This is being done because our FBO is new and we do not have any such documentation on file, not for any concern for his credentials.

Bruce Wyman: A resident spoke with Bruce about the operation of the new field mowing machine by a PW employee. The citizen was concerned with how fast the operator was driving the machine, and the fact that the mower attachment might become damaged. Town Manager John Simko and PW Foreman Mark Bernier will look into this and ensure all operators use prudence with this machine.

Craig Watt: Perhaps the Town manager would replace the burned out light bulbs in the Meeting Hall. Town Manager John Simko said he would do so.

15. Executive Session to discuss an economic development project pursuant to 1 M.R.S.A. § 405 (6)(C):

Motion made by Craig Watt, seconded by Geno Murray, to enter Executive Session at 20:50 and to exit at 21:13. Upon return from Executive Session, the Board took no action, noting that this was an update only by the Town Manager.

16. Executive Session to discuss a personnel matter pursuant to 1 M.R.S.A. § 405 (6)(A):

Town Manager John Simko noted in open session that this agenda item was meant to be for the 1-year review of the Town Manager. The Town Manager distributed his self-assessment to the Board of Selectmen, which agreed to review this and to develop their own evaluation tool and schedule the Manager's review for a future meeting. No other action was taken.

17. Adjourn: 21:23.

Respectfully Submitted;

John Simko, Town Manager
September 3, 2014 – 23:08.