

Minutes of Board of Selectmen Meeting

6:30pm Wednesday May 1, 2013 in Town Hall

Board members/Staff Present at meeting:

Selectman Bruce Wyman Selectman Bonnie DuBien Selectman Bruce Hanson
 Selectman Craig Watt Selectman Richard Peat Town Manager Gary Lamb
 Town Clerk Roxanne Lizotte

Others: Woody Bartley, Gene Murray Sr., Kyle Pelletier, Jim Abele, Betty Ryder, Janet Chasse, Scammon Road property owner Roland Cooper

- 1. Minutes of April 17, 2013 Motion by Bruce Hanson to approve minutes. Motion seconded by Bruce Wyman. Discussion led to one correction in that Richard Peat was not marked as present. Lamb will make this change in the minutes. Motion to approve as amended approved on 5-0 vote.**
- 2. Additions or Deletions to the Agenda - none**
- 3. Public Comment period - none**
- 4. New Business - Receive and discuss Planning Boards recommended zoning amendments for inclusion into Town Meeting warrant. Planning Board Chairman Kyle Pelletier and CEO Jack Hart briefed the Board on the zoning amendments proposed to be included in the town meeting warrant. The Board agreed with the warrant language although no formal motion or vote was taken.**
- 5. New Business - Discussion with Action – Vote whether to approve and sign the town’s homestead reimbursement application and one supplemental tax bill for 3 acres coming out of farmland category.**
 - **Motion by Richard to approve and sign Homestead application. Motion seconded by Craig and motion approved on 5-0 vote. The Board then signed the application.**
 - **Motion by Craig to approve supplemental tax bill. Motion seconded by Richard and approved on 5-0 vote. The Board then signed the license.**
- 6. New Business - Discussion with Action – Vote whether to approve liquor license renewal for Trailside Restaurant, 33 Leisure Life Road**
 - **Motion by Craig to approve license renewal. Motion seconded by Richard and approved on 5-0 vote. The Board then signed the license.**
- 7. New Business - Discussion with Possible Action - review as necessary all or parts of FY 13/14 budget to date. Lamb briefly mentioned the following budget items**
 - Page 3, line 56...GL added \$1400 to comp plan line because this amount spent on local opinion survey mailings was not originally figured in the budget
 - Page 8 line 173 - Does Bd Sel want to add \$5000 to DPW budget for one wheeler’s frame sand blast and undercoat as discussed last year? Some discussion ensued and it was suggested that the truck’s reserve account be used for this maintenance instead of raising new tax dollars
 - Page 17 line 360 - note that recycling curbside pickup remains in the budget
 - Page 17 line 366 - note reduced hlth insurance premium line from \$104,000 down to \$70,000.
 - Page 17 line 367 - add \$37,000 of \$43,000 premium savings to Health Reimbursement Account (HRA) pool line if PPO 2500 plan will be pursued. Half of this \$37K will hopefully be unused and still in the HRA a year from now.
 - The Board did not vote on any part of the budget but instead has scheduled a 6pm Tuesday May 14th budget meeting with the Budget Committee. The budget will be finalized at that time.
- 8. New Business - Discussion with Action – Vote whether to approve and sign airport hangar lease renewals.**
 - **Motion by Bruce Hanson to approve and sign. Motion seconded by Bruce Wyman and motion approved on 5-0 vote.**

9. New Business - Discussion with Possible Action - Discuss whether to set October 31 when property taxes are due and interest starts as long as tax bills go out in August. Also discuss whether to move 7pm town meeting start time to 6pm June 3.

- Our fiscal year starts July 1. Each school payroll week is \$110K, non school payroll week is \$12K, accounts payable average \$40K weekly. All loan payments July-early Sept total \$445,000. So for July 1 thru mid Sept we will need \$622,000 for payroll, \$445,000 for loan payments and another \$400,000 for accounts payable totaling \$1,467,000. To make matters worse we also have a \$400K county tax bill due September 1st so by Sept 30 we need \$1,867,000 just to pay our routine bills.
- Lamb recommended this is why selectmen and citizens should approve a due date earlier than January, or six months after the start of the fiscal year. It is fiscally irresponsible to continue with a January due date, because that could cause us to borrow money for routine operational costs.
- **Motion by Bruce Hanson to set the due date and interest start date for FY 13/14 taxes on the first Monday in January 2014 (January 6, 2014). Motion seconded by Bruce Wyman and approved on 5-0 vote.**

10. Town Manager's report -

- Additional grooming reimbursement incoming from Dept. Conservation (\$45K or more instead of estimated \$35K)
- As reported previously, the snowmobile club's board of directors have voted to assume control of at least some of the winter grooming operation. They will tell the Dept of Conservation how many of the 75 miles we had been grooming the club thinks it can take over and do well. The DOC will then have to contract with our grooming neighbors to pick up additional mileage formerly done by Waitkus.
- Feral cat problem downtown continues and we have reduced our ACO budget line from \$300 to \$100. However, we do have over \$3500 in our animal shelter line that can be used to spay and neuter if we can get them to Dover.
- Shaw Library is looking at the feasibility (structurally and financially) of an addition that connects the main library with new library annex. This is still in the idea phase which is why the TM and BOS have not been brought into the informational loop just yet. They met with an engineer on site last week and are investigating grant and loan funding solutions that require zero or near zero local dollars. Once this information is collected, they will get on a selectman's agenda.
- Selectmen should be thinking ahead about how to choose our auditor. Does the Bd Sel want to sit down with School Board and discuss using only one firm?
- May 24th is the last day we can post the completed town meeting warrant. Wed May 22nd should be the last day to conduct a final budget wrap up meeting if such a meeting is needed. Hopefully the warrant will be completed by the end of the May 15th regular selectmen's meeting.

11. What's on your mind? - An opportunity for Selectmen to share questions, concerns, ideas or suggestions - informational only

12. Adjourn - meeting adjourned 7:30pm

Respectfully submitted, Gary Lamb, Town Manager

