

Town of Greenville

Minutes of Board of Selectmen's Meeting

Wednesday, February 19, 2014 6:30 PM in Town Hall Meeting Room

Board members/Staff Present at meeting:

Selectman Bruce Wyman Selectman Bonnie DuBien Town Manager John Simko
 Selectman Craig Watt Selectman Richard Peat
 Town Clerk Roxanne Lizotte Selectman Bruce Hanson

Others: John Cobb of Greenville (President of Moosehead Riders Snowmobile Club) and
Jonathan Pratt of Greenville (Editor of Moosehead Matters).

Chair Bonnie DuBien opened the meeting at 18:30.

1. Minutes of February 5, 2014 Meeting

Motion made by Richard Peat, seconded by Craig Watt, to accept the February 5, 2014 meeting minutes as prepared. Motion passed by a vote of 4-0.

2. Additions or Deletions to the Agenda: None.

3. Public Comment period: None.

4. Report on Snowmobile Trails by John Cobb, President of MRSC: The Moosehead Riders Snowmobile Club (MRSC) is in the midst of its one-year contract with the Town of Greenville for managing about 80 miles of ITS and municipal snowmobile trails north, south, east and west of Greenville. MRSC President John Cobb will offer a brief report on how the program is going and be available to answer any questions.

Update only – no action taken. The members of the Board of Selectmen expressed appreciation for the hard work and successful efforts of the Moosehead Riders Snowmobile Club grooming this winter's snowmobile trails

5. Solid Waste Contracts: The Curbside Rubbish and Recycling Collection contract the Town has with Moosehead Rubbish expires June 30, 2014. Also, the Solid Waste Hauling contract the Town has with Moosehead Rubbish for C/DD and MSW from our Transfer Station to Juniper Ridge and PERC expires June 30, 2014 as well. The Board of Selectmen has the option to negotiate with the current contractor or go to bid. Sean Bolen, DBA Moosehead Rubbish, has offered to "just renew the contracts for the same amount". We need to know the cost of these services in order to prepare the coming year's budget.

The Board of Selectmen agreed by consensus to authorize Town Manager John Simko to re-negotiate a contract for curbside collection of rubbish and recycling with Moosehead Rubbish. The Board of Selectmen agreed by consensus to have Town Manager John Simko prepare an analysis of costs and volumes of MSW and C/DD generated and hauled in 2011, 2012 and 2013 and to also prepare a draft bid document for solid waste hauling services from the Transfer Station for the Board of Selectmen's consideration at their March 5, 2014 meeting.

6. Request for Proposals – 2014 Town of Greenville Housing Rehabilitation Program: The Maine Department of Economic and Community Development, Office of Community Development (OCD), manages the State of Maine Community Development Block Grant (CDBG) program. One of the categories for the CDBG Program is Housing Assistance. The Town of Greenville sought and received CDBG funds through this category between 2000 and 2004, using the proceeds to run a housing rehabilitation program for low and moderate income homeowners.

The program was arguably a success in that over 29 homeowners got life-safety and energy conservation needs met with direct grants and some loans. The program was run by Ron Harriman, DBA Ron Harriman Associates. The program did not result in any local property tax dollars being expended for the program: the local match was met with leveraged funds from other home improvement programs (such as provided by Penquis, Inc.). The program typically involves a local advisory committee to work with the administrator to prioritize applications and direct funds for rehabilitation.

In recent years the Community Action Programs such as Penquis have typically received these Housing Assistance funds and run regional programs. I have been unable to connect with Penquis but I do think they are an apt entity to run this program for us. There are other qualified individuals and entities, however, if they are unable to accommodate us.

I recommend the Board of Selectmen authorize a Request for Proposals (RFP) for Housing Assistance CDBG application preparation and subsequent program administration. Maine OCD requires a Letter of Intent from interested communities by March 14, and a full application by May 2, 2014. The RFP could be sent to Penquis as well as other known qualified entities, and published in local newspapers, closing on March 5, in time for the next Selectmen's meeting. Considering the thousands of dollars we are distributing each winter in donated heating fuel assistance, there appears to be a significant and on-going need for energy conservation and heating system improvements in low to moderate income households within Greenville. This proposed program would go a long way toward addressing these issues.

Motion made by Richard Peat, seconded by Craig Watt, to issue RFP for Housing Assistance CDBG application and program administration as prepared by Town Manager John Simko (closing March 5, 2014). Motion passed by a vote of 4-0.

7. Airport Hangar Lease: Recommend renewal of hangar lease for Steve and Barbet Mason of Greenville.

Motion to approve hangar lease renewal for Steve and Barbet Mason as prepared made by Craig Watt, seconded by Richard Peat. Motion passed by vote of 4-0.

8. Town Manager's Report: Town Manager explained highlights from written report. Board of Selectmen agreed by consensus to have Town Manager approach the Maine Community Foundation in regard to managing the Crafts-Sheridan Education Fund and to invite them to present a proposal at a future meeting of the Board of Selectmen.

9. What's On Your Mind? - Opportunity for Selectmen to share questions, concerns, ideas or suggestions – informational only.

Bruce Wyman asked about the status of the Airport Non-Directional Beacon. Town Manager John Simko explained that the FAA just recently authorized the decommission of the site, and that our consultants at Stantec will assist us in disposing of the equipment this spring.

10. Adjourn. The meeting adjourned at 19:53.

Respectfully Recorded;

John Simko
Town Manager
February 19, 2014 – 20:30.